



Venue Rental Rates

SINGAPORE BOTANIC GARDENS	CAPACITY	TYPES OF EVENTS	RATES IN S\$ (inclusive of 9% GST) (Valid till 31 Dec 2024)		
			4-hr (min.)	Add-on (per hour)	Full Day (8am – 10pm)
Burkill Hall	180	Wedding Corporate	\$2,289.00	\$572.25	\$6,409.20
Function Hall	180	Corporate	\$1,242.60	\$310.65	\$3,479.27
Function Room	50	Corporate	\$1,373.40	\$343.35	\$3,845.53

* Please refer to the Terms & Conditions stated overleaf.



Terms & Conditions for Singapore Botanic Gardens Venue Booking:

- (a) All venues are not available for booking before 8am and after 10pm.
- (b) Each booking must be made for a minimum of 4 hours (including event catering/logistics set-up and tear down) in accordance with the following time-blocks:
- 8am – 12pm
 - 1pm – 5pm
 - 6pm – 10pm

The Applicant is required to pay the hourly add-on rates if additional hours out of the standard 4-hour time block(s) are required. For full-day bookings, the Applicant may use the venue from 8am – 10pm.

The Applicant is not allowed to conduct sound checks or play music any time before 8.30am and after 9.30pm daily.

All other requests outside these hours are subjected to prior approval from NParks.

- (c) The Board reserves the right to approve or reject an application, without reason, for the use of any of the resources, and will only confirm a booking upon receipt of the duly completed Venue Booking Form with full payment from the Applicant.
- (d) **Cleaning:** Hirers must ensure cleanliness of venues at all times, and to dispose all waste outside the Gardens.
- (e) **Logistics:** Hirers are to make own arrangements for catering, furniture and other logistic items required, at their own costs.

- (f) Wireless@SG is available inside the venues. Please register your Wireless@SG account with your preferred Telco Operator ie. M1, Singtel, Starhub or Y5Zone.
- (g) Details stated are correct at time of print and are subject to changes without prior notice.
- (h) Event Butler has been appointed by the National Parks Board to manage bookings at HortPark, Fort Canning Park, Singapore Botanic Gardens, Jurong Lake Gardens, East Coast Park, West Coast Park, Bedok Reservoir Park and Sembawang Park.
- (i) For enquiries on venue bookings, please contact Event Butler at +65 9070 6528 or email nparks_sbg@eventbutler.sg.